

MIDDLETOWN PUBLIC LIBRARY
700 West Main Road - Middletown, RI 02842
401-846-1573 Fax 401-846-3031
APPLICATION FOR USE OF MEETING ROOM
(Please print or type)

Request is hereby made for the use of the Meeting Room

Date..... Time..... to.....

Name of applicant organization.....

Organization address.....

Reserved by..... Home Ph..... Bus. Ph.....

Type of Organization: Library Related..... Educational.....

Cultural..... Civic..... other (explain).....

Activities to be conducted.....

..... Attendance expected.....

____ I certify that I am an officer of the above named organization; that I have the authority to reserve the meeting room; and that the above statements are true to the best of my knowledge and belief.

____ I hereby agree that the applicant will be responsible for any damage caused by the applicant to the library premises, furniture or equipment because of the use of said premises by the above applicant, and agree to pay for said damages as assessed by the Library Board of Trustees.

____ I have read and agree to abide by and uphold all rules and policies of the Middletown Public Library governing the use of library, premises or equipment, including regulations prohibiting charging an entrance fee, soliciting donations, or limiting attendance.

____ I also agree to protect, save, and keep the Town of Middletown, the Middletown Public Library, the Board of Trustees, the Library Director, their agents and employees forever free and harmless and indemnified against and from any and all loss, cost, or expense arising out of or from any accident or other occurrence causing injury to any person or property whomsoever or whatsoever as a result of the use of the above premises.

Date..... Signature.....

Title.....

Address.....

Reservation approved